

## **Washington Newsroom Staff Opening**

# **Catholic News Service Seeks Copy Editor**

Catholic News Service, a division of the U.S. Conference of Catholic Bishops, is seeking applications from copy editors interested in joining its newsroom staff.

Duties include editing responsibilities for a variety of CNS products. Precision, speed, thoroughness, attention to detail and versatility are required, along with a good sense of time management and an ability to prioritize, work well under deadline pressure and work as part of a team. An understanding of Catholic teachings and practice is a must, as are excellent grammar and spelling skills and a working knowledge of the Associated Press Stylebook. Familiarity with the CNS Stylebook helpful. Successful applicants should be able to work in print and electronic media with ease. Fluency in Spanish is helpful but not a requirement. Applicants should have at least four-to-five years' experience in the Catholic and/or general press.

The position is covered by the contract CNS has with The Newspaper Guild-Communications Workers of America.

Interested applicants should send a letter of intent, resume and editing samples to: Office of Human Resources, U.S. Conference of Catholic Bishops, 3211 Fourth St. NE, Washington, DC 20017; or an e-mail to: [resumes@usccb.org](mailto:resumes@usccb.org), with the job title, "Copy Editor," in the Subject line.